

A Child's Garden of Thyme (ACGT)

ANNUAL ENROLLMENT CONTRACT 2018-2019 SCHOOL YEAR

This is a legally binding document. Please read it carefully.
Enrollment signifies your acceptance of the terms and conditions even without a signed contract.

Student Name: _____
First Last DOB

This contract is entered into by ACGT, the licensee *Kristen Arrastia*, and the undersigned for the period from *August 1, 2018 to June 30, 2019* for the above listed student.

Acceptance of Enrollment Contract:

ACGT will accept an Enrollment contract for returning students only if tuition and fees for the current and prior school years are paid in full. If a student's account has a past-due balance, ACGT will first automatically apply any funds received to that balance. ACGT will not re-enroll a student until payments required by the Contract are current.

About Fees and Tuition:

All fees and deposits are non-refundable. Tuition income provides an educational program throughout the school calendar year. This annual contract represents an annual obligation. Tuition may be paid by July 15th in full or in monthly payments. Tuition cannot be calculated on a daily, weekly, or monthly basis. *There is not a discount, refund or other allowance for absences or school vacation days.* (Make up days may be offered at the discretion of the lead teacher provided that there is enough space in the program.) Should a mid-year withdrawal become necessary, full tuition is still due for the remainder of the contract. Fees and Tuition are calculated based on the Schedule noted and agreed to on the "Student Schedule" page of this contract.

Discounts and Work Exchanges:

All discounts and exchanges must be agreed upon in writing by August 1st 2018. All contracts including a tuition adjustment, work exchange or trade require a full school year commitment. Should the undersigned need to withdraw from the program prior to the close of the school year term ending July 1, 2019, the undersigned accepts the obligation to repay 50% of the discounted portion of the tuition prior to the withdrawal date in addition to the remainder of the contract fees.

Conditions of Obligations:

The undersigned understand that the cost of providing education is not affected by the failure of aforementioned student(s) to attend classes. The undersigned accepts the obligation to pay tuition, fees and other charges for the full academic school year as indicated on the contract unless ACGT receives in writing on or before August 1st, 2018, notification of withdrawal of the student from ACGT. There is accordingly no discount, refund, or other allowance for absence, dismissal or withdrawal. As stated under Fees and Tuition, should a mid-year withdrawal become necessary, full tuition is still due for the duration of the contract. For example, if you withdraw your child in January, you are still obligated to pay fees through June under this annual contract. If a decrease in schedule is necessary mid-contract, ACGT requires a full calendar month notice before any fee adjustments may be billed. In the event that ACGT engages counsel or other assistance to obtain payment for this student's account, the undersigned agrees to reimburse ACGT for the cost of collection and legal fees.

General Conditions:

The person(s) signing this agreement on this student's behalf is (are) liable for the total tuition and other charges. This agreement must be signed by BOTH parents, by legal guardian(s), or by any other adult person who, by signing this agreement represents that he or she is financially and legally responsible for this student(s).

The school directory and any other personal and private information about students and their families are confidential and restricted for ACGT use only. Any unauthorized use of confidential school information may result in the termination of this contract.

ACGT may terminate this contract at any time if, after consultation with the undersigned, it is the judgment of ACGT that the continued enrollment of the student is not in the best interest of the student or ACGT.

Please initial the following statements as requirements of your Enrollment Contract:

ACGT agrees to enroll the student(s) shown on this Enrollment Contract and to provide the program of educational and other services as prescribed for those programs. In the case of re-enrollment, completion of applicable forms and payment of fees holds a place for the student. In consideration of the acceptance of this Enrollment Contract by ACGT, I agree to pay the required tuition and fees, as specified on the tuition/fee schedule.

Initials _____

During the first thirty (30) calendar days after a new student enters school, either the parent(s) of the newly enrolled child or ACGT may terminate this agreement upon written notice to the other. If terminated within the first thirty (30) days, tuition will be prorated to 10% of the annual tuition. Parent(s) acknowledge and agree that ACGT operates on an annual budget which is calculated on a per student basis, requiring a commitment by both the school and parent(s) for either a full school year (annual) or month-to-month school year contract. In the event a student is enrolled after classes begin, the annual or month-to-month tuition will be prorated according to the time remaining in the school year or month depending on the type of contract selected.

Initials _____

There is a \$25 per check charge for returned checks & a charge of 3% interest compounded daily (with a minimum late fee of \$50), due on any outstanding balances exceeding 15 days from the due date which is the 15th of each month.

Initials _____

There is a \$100 early withdrawal fee if you withdraw your child from the program prior to the end of the contract, in addition to your fees owed as described.

Initials _____

If any tuition or fee payment is thirty (30) days past due without agreement and written arrangements, the student will not be allowed to return to class until the amount due is paid or arrangements agreed upon in writing. ACGT will not provide parents with recommendations or written Student Reports if their account with ACGT is in arrears.

Initials _____

I understand the financial information regarding time lines of payments and outstanding debt for fees, tuition or any monies owed ACGT, or debt sent for collection, can be shared with other Waldorf schools that may contact ACGT for information.

Initials _____

I agree to provide the school with a completed health form for the child and any other necessary student record forms as shall be required by the school or any duly constituted Federal, State or local authority.

Initials _____

I agree to withdraw the student(s) upon request if tuition payments are not made when due or if the school, at its sole discretion, determines that the welfare of the child or the school required such withdrawal. In the case of any involuntary dismissal by the school, tuition will be pro-rated to the day the dismissal is effective. If it is necessary to take legal action to collect any amounts payable hereunder, the undersigned parent(s) agree to pay reasonable attorney's fees and costs as determined by a court of proper jurisdiction.

Initials _____

Student Model Release- I hereby irrevocably consent to and authorize use and reproduction by you, or anyone authorized by you, of any and all authorized photographs which you have taken of me and/or my children, negative or positive, for any purpose whatsoever, without further compensation to me. All negatives and positives together with the prints shall constitute property of ACGT solely and completely.

Initials _____

About Our Contract: Initials _____

I understand that ACGT operates on a modified school calendar from August to June.

I understand that the full monthly total tuition is due in full even if there are absences or vacations.

I understand that tuition (including the monthly supply and registration fee) are due in full prior to the month being paid for.

I understand that a full calendar month of notice is required to decrease and discontinue my child's participation once enrolled after the first 30 days.

I understand that by dropping my child off in the care of ACGT executes this tuition contract.

About Tuition Aid or Trades: Initials _____

I understand that if my family is requesting a tuition adjustment or trade that I am agreeing to a full school year contract versus a month-to-month one.

I understand that if I receive an adjustment and then need to break the annual school contract, I will be responsible for 50% of the adjusted amount, which must be paid in full prior to completion of the last month of school.

I understand that all tuition adjustments / trades must be made and managed in writing.

PRINT NAMES OF ALL PARENTS, GRANDPARENTS, OR GUARDIANS FINANCIALLY RESPONSIBLE FOR STUDENT(S):

Name: _____ Email: _____

Name: _____ Email: _____

My signature below affirms that I have read, understand, and accept the terms and conditions of this Agreement.

Signature of ALL parents, grandparents, or guardians financially responsible for student(s):

Signature: _____ Date: _____

Signature: _____ Date: _____

Student Schedule (Original)

Contract Schedule:

Please circle program: 5 Day 4 Day 3 Day 2 Day 1 Day

Please circle number of hours/day: 2 3 4 5 6 7 8 8.5

Please provide schedule details: (i.e. Monday 9-1, Tuesday 9-3, Wednesday 9-1, etc.)

Monday: _____ Tuesday: _____ Wednesday: _____ Thursday: _____ Friday: _____

Contract Payment Schedule:

(Please circle one)

Annual Paid Monthly

Annual Paid in Full

Monthly Fees:

Please note the Supply and Tuition fees are based on your contract schedule:

Registration/Administrative Fee: _____ \$28.00

Supply Fee: _____ \$ _____
(1 Day \$37.00 2 Day \$39.00 3 Day \$41.00 4 Day \$43.00 5 Day \$45.00)

Tuition: _____ \$ _____

Adjustment Rate Being Requested: 0% 5% 10% 15% 20% 25%

Adjustment Notes:

Families that enroll in an annual contract (paid monthly) from August to June, receive 5% off of the tuition portion of the billing monthly.

Families that prepay for an annual contract from August to June receive 10% off of their total tuition including monthly registration and supply fees.

Initials _____
Date _____